



# SOURCE

## SOURCE Training for Community Partners Preceptor Training

Thank you for your interest in serving as a Community Preceptor with Johns Hopkins University (JHU) SOURCE, the community engagement and service-learning center for the JHU Schools of Public Health, Nursing, and Medicine.

In order to prepare Community Preceptors for their roles, as well as to meet accreditation requirements, SOURCE has an online training to provide guidance for preceptors. SOURCE requires all preceptors to complete our *SOURCE Preceptor Training* every **three years**.

### Instructions:

- 1) Click the **Register for this Course** button at the [bottom of this page](#).
- 2) In order to register for the course you *must* create a CoursePlus account. Click on **create a CoursePlus account here**.
- 3) Once you've created your CoursePlus account, sign in to CoursePlus using your Username and Password
- 4) After signing into your account, you will receive a confirmation message (*it may take up to an hour to receive confirmation*) letting you know that you have been officially enrolled in the SOURCE Preceptor Training. In that message a link will be provided in order to access the training.
- 5) Click "Presentations" on the Content page. The modules are listed under *Lecture Materials*.
- 6) There are 5 required modules and 1 optional module in the training.
- 7) Once you have completed 5/5 modules complete the knowledge assessment. You must score a minimum of 75% on the knowledge assessment in order for it to count towards completion of the training. Once you have scored a minimum of 75% you can print a Certificate of Completion.
- 8) Email a copy of your certificate to [SOURCE@jhu.edu](mailto:SOURCE@jhu.edu) as proof of successful completion.