



THE COMMUNITY ENGAGEMENT AND SERVICE-LEARNING CENTER  
SERVING THE JOHNS HOPKINS UNIVERSITY SCHOOLS OF PUBLIC HEALTH, NURSING, AND MEDICINE

# SOURCE GOVERNING BOARD

## STUDENT REPRESENTATIVES' ROLES & RESPONSIBILITIES

*The following is a brief overview of the roles and responsibilities of students on SOURCE's Governing Board*

### Meetings & Events

- ❖ Attend SOURCE's full Governing Board quarterly meetings (with deans, faculty, students, staff)
- ❖ Attend quarterly SOURCE Student Governing Board meetings
- ❖ Volunteer to assist with events as needed (Tri-School Days of Service, Community Involvement Fair, National Volunteer Week, Baltimore Week, service project group leaders, Donation Drives)

### Decision-Making

- ❖ Assist in the decision-making process related to CBOs that are interested in becoming SOURCE partners (discussing pros/cons of CBO partnership, going on site visits to ask questions/gather information, voting whether or not to approve a CBO as a partner) - more details can be found at: <http://SOURCE.jhu.edu/audiences/community-based-organizations/become-a-partner/index.html>
- ❖ Help guide the direction of the center by presenting new ideas for possible activities and center improvements to SOURCE

### Communication

- ❖ Respond to SOURCE's inquiries/requests that occur between meetings in a timely manner
- ❖ Discuss topics of importance surrounding academic-community partnerships with SOURCE, its Governing Board, and Community Council members

### Connecting Students

- ❖ Serve as a contact for other students that are interested in learning more about SOURCE, community service, and service-learning opportunities (including tabling at the 3 Schools)
- ❖ Encourage individual students and student groups to partner with SOURCE on relevant programs and activities
- ❖ Share relevant updates and ideas from the Schools with SOURCE

JHU SOURCE

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### School-Specific Functions

- ❖ Aid in advertising and promoting SOURCE events and activities throughout the Schools (outreach, posting fliers, sending email announcements, social media, in-class announcements and presentations, etc.
- ❖ Help to plan SOURCE programs through subcommittee work, and recruit others within respective Schools to do the same
- ❖ Advocate for community engagement initiatives within your school and keep SOURCE updated on School-specific community engagement work

### Subcommittee Service

- ❖ **Reflection Leaders:** Student Reflection Leaders are trained in critical reflection practice. They are then taught how to design and facilitate reflection in connection to SOURCE programmatic offerings, student group service activities, and key societal events.
- ❖ **Brand Ambassadors:** While all Student Governing Board Members are expected to represent SOURCE in our three Schools, the Brand Ambassadors act as our most accessible representatives for students on campus, and are responsible for assisting with specific components of SOURCE's communications efforts including:
  - ▶ disseminating key information about program recruitment or events, both on campus among classmates and on social media
  - ▶ creating content such as interviews with community-engaged students, short articles, or social media posts throughout the academic year to be published on SOURCE's digital platforms
  - ▶ representing SOURCE at our respective Schools' events for incoming students
  - ▶ identifying potential channels for reaching more students with information about SOURCE activities and programs
  - ▶ brainstorming additional strategies to improve SOURCE's visibility and communication across our three schools
- ❖ **Awards and Recognition:** Members of this subcommittee help to recognize and highlight the students, community partners, faculty and staff whose community engagement in Baltimore deserves recognition. A primary role of this subcommittee is to assist with obtaining and reviewing nominations for our annual SOURCE Community Service Awards, as well as assisting with our "SOURCE Star of the Month" feature. When funds are available, the members assist with micro-grant designation for SOURCE for community engagement projects.

### Our Mission

SOURCE's mission is to engage the Johns Hopkins University health professional schools and Baltimore communities in mutually beneficial partnerships that promote health and social justice.

Additional information about SOURCE is available online at [SOURCE.jhu.edu](https://SOURCE.jhu.edu)

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