Volunteer Position Description

Title: Club at Collington Square Aide

(The Club is an after school academic enrichment program for at-risk middle school students in East Baltimore)

Purpose:
To be a role model for, and develop relationships with, the youth while helping them achieve academic success.

Description of Duties:
- Tutor basic math and language skills
- Help with homework
- Teach basic chess game skills
- Play board and card games
- Teach computer skills
- Teach Stepping to the Girl's

Qualifications/Requirements:
- Desire to work with middle school youth. Ability to relate to middle school youth.
- Flexibility, Consistency, and Reliability. Demonstrate positive attitudes.
- Be at least 18 years of age (younger people may volunteer with adult supervision).
- Complete application, background check, site visit and interview.

Time Requirements:
- Flexible - The club meets: 4:30 pm – 7:00 pm;
  Monday – Friday during the school year

Orientation/Training:
- Meet with Volunteer Coordinator and Program Director. Review volunteer handbook.

Benefits:
- Opportunity to make a difference in the life of a child.
- Learn and grow as an individual.
- Fulfill internship requirements.
- Letter of recommendation/recognition available upon request.

Location: Trinity AME Church; 2140 E. Hoffman Street, Baltimore, MD 21213

Contact: Mary Buchanan, Volunteer Coordinator, 410-467-1264.
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