SOURCE Service Scholars Program
FAQs For Community Based Organizations

My proposed project is really for one student internship project. Is that suitable for a SOURCE Service Scholar project?
Unfortunately, no. Because of the initial grant guidelines, and to ensure that the funding for the program has the great reach, we require all SOURCE Service Scholars to recruit a minimum of 5-7 volunteers throughout the course of their work with the organization. Additional volunteer engagement does not have to follow a specific structure. For example, some Scholars have recruited volunteers for one-time events/activities (e.g. leading a 2-hour workshop), some are recruited to work on a short-term project as an extension of the Scholar activities (e.g. development of a cookbook in conjunction with nutrition workshops the Scholar is leading), and some have recruited volunteers over the course of the academic year (e.g. recruiting volunteers to mentor/tutor youth at the organization with which they are working). Additionally, the Scholars’ main duties do not have to relate to volunteer recruitment, but there must be some element of volunteer involvement.

If this still doesn’t seem like a fit, SOURCE is happy to advertise for your internship opportunity through our SOURCE Weekly Service Scoop – those can be sent to SOURCE@jhu.edu.

I’ve had a SOURCE Service Scholar in the past. Can I apply for one again?
Yes, you can! Note, though, that we will give preference to CBOs who have not previously had a Scholar project – we like to spread the love amongst our 100+ community partners. If you do intend to propose another Scholar project, keep in mind that the project you propose must be completely separate and distinct from previous Scholar projects. Projects should be completed within one academic year. In some cases, however, there might be a clear way for a Scholar to branch off of the project from the previous year, but there must be a clear distinction.

Why do we need two contacts from our organization?
We understand that with a small organization, both staffing and time can be a bit tenuous and it is always good to have more people “in the know”. Additionally, in the past we’ve had projects fall apart because only one person with the organization knew and was supportive of the Scholar project. Unfortunately, when that contact left in the middle of the academic year, there was no one else at the organization who was knowledgeable of the project or willing/able to supervise the Scholar. Therefore, we now require two contacts to be aware and supportive of the project.

How many hours per week will the Scholar work and will they be working a regular schedule?
Scholars are required to complete a minimum of 150 hours with the organization over the course of the academic year (Sept-May). This typically comes to around 4 hours/week at (or on behalf of) the organization. We recommend Scholars set a regular schedule with the CBO, but supervisors must understand that student schedules change during each term. Because
each of the health professional schools (Medicine, Nursing, and Public Health) have different schedules, it is the responsibility of the Scholar to communicate their schedule (and schedule changes) with their CBO supervisor. Additionally, we do not require students to work during their academic breaks (e.g. winter break, spring break, etc.), however they must communicate this with the supervisor. Some students do choose to work (and potentially make up extra hours) during those breaks if they happen to stay in Baltimore.

I’m a busy professional. How much supervision is needed of the Scholar? Scholars are meant to be supervised as a member of your organization’s team. This includes proper orientation and space provided for their work. Additionally, we recommend regular bi-weekly meetings with Scholars for check-ins, such as a supervisor would with their full-time staff members. We don’t want to leave Scholars fending for themselves within the organization, so we expect the supervisor to take the time and effort to supervise the Scholar to set them up for success.